

Celebrating Our Community



2015 Nomination Process for Non-Profit Organizations

To be considered for the 2015 Raleigh Hall of Fame,
the Nominee must meet the following criteria:

1. The organization must have been in existence for at least 15 years prior to the date of nomination.
2. The organization must have made a significant and extraordinary contribution to the City of Raleigh.
3. The organization's achievements and contributions must have had lasting value and importance and must have withstood the test of time.
4. The organization must be recognized as a non-profit entity by taxing authorities, proof of which must be submitted with the nomination packet. In addition, certain types of organizations may not be nominated. The types of organizations that may not be nominated are described on "Exhibit A" on page 2 of this form.

TO NOMINATE A NON-PROFIT ORGANIZATION FOR INDUCTION INTO THE RALEIGH HALL OF FAME, PLEASE COMPLETE THE ATTACHED NOMINATION FORM AND SUBMIT A STATEMENT explaining the significant and worthy contribution(s) this organization has made to Raleigh. The statement should be no more than three pages, double-spaced. Please include pertinent information that supports consideration of this organization. Specific qualities and characteristics should address the following:

- **Effectiveness** – What about this organization was ground-breaking? How has it helped solve community problems? Did it fill a gap in services?
- **Longevity** – Over what period of time did this organization make its contribution(s)? Have the contributions had a cumulative effect? What is the permanent legacy?
- **Leadership** – Was this organization a trailblazer? Did it face or overcome adversity to reach its goals? Has it provided training and opportunities for leadership development?
- **Impact on Raleigh** – Describe the impact the organization has had on Raleigh.

Additional supporting material that documents and directly attests to the organization's contribution(s), achievements and character may be included.

- Supporting letters or documents will be accepted.
- **The three-page double spaced statement (as referenced above) and supporting letters and documents cannot exceed 15 pages.**
- All materials supporting the nomination will become the property of the Raleigh Hall of Fame and will not be returned.



EXHIBIT A

The following organizations **are not eligible** for nomination to the Raleigh Hall of Fame:

| | | | | |
|--|--|--|--|---|
| <p>1. Organizations that do not hold a 501(c) designation in their own names;</p> | <p>2. Political parties and other organizations whose primary purpose is to support or advocate political candidates or political issues;</p> | <p>3. Educational institutions;</p> | <p>4. Organizations whose primary purpose is to serve as places of religious/spiritual worship; and</p> | <p>5. Governmental agencies.</p> |
|--|--|--|--|---|

The Board of Directors of the Raleigh Hall of Fame has final authority to decide whether a non-profit organization is an ineligible organization.

Please sign the attached statement (Page 3) and submit one (1) copy of the completed nomination packet including supporting documentation no later than March 16, 2015 to the following:

nominations@raleighhalloffame.org

or mail to

**Raleigh Hall of Fame
 Attention: Selection Committee
 Post Office Box 6128
 Raleigh, NC 27628-6128**

Contact for Additional Information

If your organization is selected, the Raleigh Hall of Fame may require additional information and photos for the program booklet and a person to do a video interview for the induction ceremony. Please list the name of a person to assist in these matters.

Name: _____

Address: _____

Phone: _____

Email: _____



2015 Nomination Form For a Non-Profit Organization

Name of Organization: _____

Address: _____

Date first organized: _____

Federal ID number: _____

Website URL: _____

Name of Contact Person: _____

Title in Organization: _____

Phone: _____

Email: _____

NOMINATOR

Name: _____

Address: _____

Phone: _____

Email: _____

Relationship to Organization (if applicable): _____

NOMINATOR'S STATEMENT:

I hereby attest, to the best of my knowledge and after due inquiry, the accuracy of the information included in this nomination packet.

Signature

Date

