

**Implementation Plan For Informed Consent
For Assignment To Year-Round and Modified Calendar Schools For 2007-08**

Presented To The Board Of Education On May 8, 2007
By The Growth And Planning Department

Timeline

May 8	Present Process To The Board Of Education
May 9	Print approximately 30,500 personalized parental consent forms for parents or custodians of students assigned to year-round or modified calendar schools in 2007-08 as base students.
May 10	Package currently enrolled students by school and deliver to schools. Prepare to mail pre-registered but not currently enrolled forms.
May 11	Send consent forms home from schools to families via students.
May 14-18	Schools remind students to return consent forms and contact families
May 15	Schools send official assignment notification to all students not needing consent for assignment and all students for whom consent has been obtained.
May 21-25	Growth and Planning staff work with schools to conduct follow-up with families who have not returned consent forms
May 29	Growth and Planning informs the Board of Education regarding the number of requests for traditional calendar schools and updated school capacity.
May 29	Transfer appeal hearings begin.
May 29 – June 4	Growth and Planning develops recommendations for traditional calendar assignments as needed to meet parental requests.
June 5	Board of Education receives recommendations for traditional calendar assignments for attendance nodes with students whose parents have requested a traditional calendar assignment
June 19	Board of Education approves traditional calendar assignments
June 20	Growth and Planning mails official traditional calendar assignments to those families who have requested traditional calendar.
June 25-July 6	Families receiving traditional calendar assignments may apply for transfers.
July 9	Tracks 1, 2, and 3 begin the 2007-08 school year
Mid July	Final BOE transfer appeal hearings
July 25	School year for modified calendar schools begins
July 30	Track 4 school year begins
Aug 27	Traditional calendar school year begins
Continuous	New student registration process will be modified to collect parental consent prior to assignment to any year-round or modified calendar school.

NOTE: A Spanish translation of the parental consent form will be made available to schools so that it can be attached to the English form that is pre-printed with the student information.

Next School Assignment Codes As Of 3/27/07

School Name	Total 4/27/07	BASE	Pct BASE	APP WITH TRANS	APP NO TRANS	Trans- fers	Excep. Children
Adams Elementary	762	236	31%	446	11	65	4
Ballentine Elementary	738	723	98%	0		14	1
Barwell Rd Elementary	823	785	95%	3	12	17	6
Baucom Elementary	882	850	96%	0		32	
Brassfield Elementary	861	855	99%	0		5	
Brier Creek Elementary	608	414	68%	164	4	26	
Carpenter Village Elementary	591	479	81%	79	2	31	
Carver Elementary	536	480	90%	0		42	14
Durant Road Elementary	1,073	512	48%	400	48	106	7
East Garner Elementary	505	497	98%	0			8
Green Elementary	595	226	38%	237	15	75	
Green Hope Elementary	863	828	96%	0	1	30	4
Harris Creek Elementary	831	797	96%	0		17	17
Heritage Elementary	828	346	42%	369	18	95	
Highcroft Elementary	916	899	98%	0		13	4
Hodge Road Elementary	680	656	96%	0		12	12
Holly Grove Elementary	817	718	88%	53		29	17
Holly Springs Elementary	872	849	97%	0		22	1
Jones Dairy Elementary	787	620	79%	67	12	88	
Knightdale Elementary	631	581	92%	22		16	12
Leesville Road Elementary	917	870	95%	0	1	37	9
Lockhart Elementary	727	657	90%	11	1	56	2
Middle Creek Elementary	934	900	96%	0		27	7
Morrisville Elementary	784	332	42%	387	18	47	
North Forest Pines Elementary	611	611	100%	0			
Oak Grove Elementary	901	203	23%	613	10	45	3
Olive Chapel Elementary	920	901	98%	0		16	3
Partnership Elementary	350	23	7%	317		4	6
Pleasant Union Elementary	705	682	97%	0	1	22	
Rand Road Elementary	694	655	94%	1		30	8
River Bend Elementary	563	554	98%	0		9	
Salem Elementary	917	887	97%	0		29	1
Sanford Creek Elementary	525	516	98%	0	1		8
Timber Drive Elementary	955	532	56%	320	11	87	4
Turner Creek Elementary	873	638	73%	55	28	149	3
Vance Elementary	521	509	98%	0		12	
Wakefield Elementary	935	891	95%	0		39	5
West Lake Elementary	1,041	554	53%	299	38	142	7
Wilburn Elementary	760	721	95%	4	5	29	
Willow Springs Elementary	955	945	99%			10	

Next School Assignment Codes As Of 3/27/07

School Name	Total 4/27/07	BASE	Pct BASE	APP WITH TRANS	APP NO TRANS	Trans- fers	Excep. Children
Centennial Middle	622	149	24%	446		27	
Durant Road Middle	1,173	233	20%	848	18	67	7
East Cary Middle	205	122	60%	83			
East Wake Middle	1,169	1,138	97%	18		5	8
Heritage Middle	1,223	456	37%	640	6	118	3
Lufkin Rd. Middle	1,134	322	28%	729	11	70	2
Moore Square Middle	517	161	31%	329		27	
North Garner Middle	1,066	880	83%	166	3	7	10
Salem Middle	1,106	1,078	97%	0		16	12
West Lake Middle	1,449	618	43%	620	21	186	3
Southeast Raleigh High	1,967	504	26%	1,386		68	9
Wake Early College	150		0%	148	1	1	
	42,568	30,593	72%	9,260	297	2,117	227
		72%		22%	1%	5%	1%

URGENT!! RESPONSE NEEDED BY MAY 18TH



**WAKE COUNTY
PUBLIC SCHOOL SYSTEM**

**Parental Consent For A WCPSS
Year-Round School Assignment For
The 2007-08 School Year**

To the Parent/Custodian of:

[Child Name]

[Address1]

[Address2]

ID:XXXXXXXXXX

SCHL:XXX

HR:XXXXXX

The purpose of this letter is to determine whether or not you give your consent to the assignment of [FIRST NAME] to [YR SCHOOL] for the 2007-08 school year. [YR SCHOOL] will operate on a four-track year-round calendar in 2007-08. The Board of Education has directed the Superintendent to inform you that you may either give your consent to attend this year-round school or your student will be assigned to a traditional calendar school. ***In order to attend [YR SCHOOL], you must complete the bottom of this form and return it to the school system by May 18th.***

If you do not want your student to be assigned to [YR SCHOOL], he/she will be assigned to a traditional calendar school for the 2007-08 school year. The Board of Education will identify the traditional calendar school assignment as soon as it has determined the number of students in your attendance area who are requesting a traditional calendar school assignment.

If you have already received a year-round track assignment, it is expected that it will remain the same. However, if significant numbers of parents choose traditional calendar schools, some adjustments in track assignment may be necessary. If you have not yet received a track assignment, you can contact the school for additional information.

Please choose one of the options shown below and sign the form to confirm your choice. Return the form to your current school or to the Office of Growth Management, 3600 Wake Forest Road, Raleigh, NC, 27611-8041.

Please return this form as soon as possible. You must return the form by Friday, May 18th, if you wish to be assigned to [YR SCHOOL] for the coming school year.

Bus transportation authorized by state law and WCPSS Board of Education policies will be provided for whichever choice you make for your child.

If this form is not received, your child will be assigned to a traditional calendar school.

Check **ONE** of the following:

_____ I want [FIRST NAME] to be assigned to [YR SCHOOL] for the 2007-08 school year. I understand that this school will operate on a four-track year-round calendar.

_____ I do not want [FIRST NAME] to be assigned to [YR SCHOOL]. I want him/her to be assigned to a school that will operate on a traditional calendar for 2007-08. I understand that the Board of Education will assign my child to a traditional calendar school no later than June 19, 2007.

Signature of Parent/Custodian of [FIRST NAME]: _____

Date: _____

URGENT!! RESPONSE NEEDED BY MAY 18TH



**WAKE COUNTY
PUBLIC SCHOOL SYSTEM**

**Parental Consent For A WCPSS
Modified Calendar School
Assignment For 2007-08**

To the Parent/Custodian of:
[Child Name]
[Address1]
[Address2]

ID:XXXXXXXXXX
SCHL:XXX
HR:XXXXXX

The purpose of this letter is to determine whether or not you give your consent to the assignment of [FIRST NAME] to [MODCAL SCHOOL] for the 2007-08 school year. [MODCAL SCHOOL] will operate on a modified calendar in 2007-08. The Board of Education has directed the Superintendent to inform you that you may either give your consent to attend this modified calendar school or your student will be assigned to a traditional calendar school. *In order to attend [MODCAL SCHOOL], you must complete the bottom of this form and return it to the school system by May 18th.*

If you do not want your student to be assigned to [MODCAL SCHOOL], he/she will be assigned to a traditional calendar school for the 2007-08 school year. The Board of Education will identify the traditional calendar school assignment as soon as it has determined the number of students in your attendance area who are requesting a traditional calendar school assignment.

Please choose one of the options shown below and sign the form to confirm your choice. Return the form to your current school or to the Office of Growth Management, 3600 Wake Forest Road, Raleigh, NC, 27611-8041.

Please return this form as soon as possible. You must return the form by Friday, May 18th, if you wish to be assigned to [MODCAL SCHOOL] for the coming school year.

Bus transportation authorized by state law and WCPSS Board of Education policies will be provided for whichever choice you make for your child.

If this form is not received, your child will be assigned to a traditional calendar school.

Check **ONE** of the following:

_____ I want [FIRST NAME] to be assigned to [MODCAL SCHOOL] for the 2007-08 school year. I understand that this school will operate on a modified calendar that starts school on July 25th.

_____ I do not want [FIRST NAME] to be assigned to [MODCAL SCHOOL]. I want him/her to be assigned to a school that will operate on a traditional calendar for 2007-08. I understand that the Board of Education will assign my child to a traditional calendar school no later than June 19, 2007.

Signature of Parent/Custodian of [FIRST NAME]: _____

Date: _____

WAKE COUNTY PUBLIC SCHOOL SYSTEM
 3600 WAKE FOREST ROAD
 P.O. BOX 28041
 RALEIGH, NORTH CAROLINA 27611

PARENT:
 Your child's official school assignment for the next school year is shown on this form. If an error has been made with your child's assignment, please notify the principal of the school to which your child has been assigned as soon as possible. Maps of base attendance areas for each school may be viewed at the Customer Service Office or via the web at www.wcpss.net. Any request for a transfer from the school indicated on this assignment form must be submitted on a transfer form available at each school and The Office of Student Assignment and Planning within the time limits specified by the Student Assignment procedures. Your principal will be happy to answer any questions about your child's assignment and the assignment procedures.


 Del Burns, Superintendent

STUDENT NAME	
ID NUMBER	DATE
SCHOOL YEAR	GRADE
SCHOOL	

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ID NUMBER	DATE
SCHOOL YEAR	GRADE
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STUDENT NAME	
ID NUMBER	DATE
SCHOOL YEAR	GRADE
SCHOOL	