

Job Posting
e-NC Telecom Network Specialist

Organization: The e-NC Authority is a state authority created by the N.C. General Assembly to manage, oversee, promote, and monitor efforts to provide rural counties and distressed urban areas with high-speed broadband Internet. The e-NC Authority works to carry out the responsibilities of Internet Planning for the state and to work on strategies for deployment of broadband and of adoption and use activities among citizens, businesses and communities. The e-NC Authority is housed and staffed by the NC Rural Economic Development Center, a private, non-profit corporation dedicated to improving the quality of life of North Carolinians living in the state's rural counties. e-NC was recently awarded a grant from the National Telecommunications and Information Administration of the U.S. Department of Commerce under the State Broadband Data and Development Grant Program. The purpose of the grant program is to enable states to collect comprehensive and accurate state-level broadband mapping data and to develop state-level broadband maps, with these efforts aimed at aiding in the development and maintenance of a national broadband map. In addition to these mapping efforts, e-NC is launching new comprehensive broadband planning efforts around the state.

Job Title: e-NC Telecom Network Specialist

Reports To: Executive Director, The e-NC Authority

Primary Purpose:

To provide technical expertise and serve as a broadband resource to the e-NC Authority, its partners and in work with communities around the state.

Experience Required:

- At least 10 years experience in telecom and related deployment and network issues
- Understanding of wireline, cable, wireless and fiber networks (last-mile and middle mile), with deep experience in at least one of these categories of telecom
- Current knowledge of industry trends (and familiarity with NC providers a plus)
- Experience in proposal development for network services to customers
- Previous involvement with oversight of telecom network deployment
- Experience in providing technical assistance to counties, communities or companies, or other relevant consulting activities
- Familiarity with database analysis and basic knowledge of geographical and spatial data analysis

Additional Qualifications and Skills Required:

The e-NC Authority has a small staff and works at a fast pace. The following skills and qualities are essential:

- Must be a self-starter / self-motivated
- Excellent organization skills
- Strong use of Internet and MS Office programs
- Attention to detail
- Strong presentation skills (verbal and written) are critical
- Ability to work well with others
- Ability and desire to learn
- Skilled at Customer Service

Key Responsibilities:

The Telecom Network Specialist will:

- Serve as a technical resource to the e-NC Authority, its partners and in work with communities around the state, including providing technical expertise for local broadband planning efforts.
- Provide technical expertise to e-NC in its data collection and state broadband mapping work.
- Work with broadband service providers in the state, on behalf of e-NC.
- Serve as a public resource for educating state and local leaders, e-NC partners and citizens on availability of broadband in the state.
- Work with e-NC to help develop solutions for last mile access, including development of connectivity incentive programs for the state.
- Assist e-NC the in tracking of policy issues around broadband deployment.

Application Process:

Submit a resume and cover letter to:

Human Resources
The e-NC Authority
4021 Cary Drive
Raleigh, NC 27610

Or via email to abailey@e-nc.org.

The cover letter should give additional explanation of your experience relative to this position and discuss why this position is of interest to you. Competitive salary and benefits. EOE. The e-NC Authority is hoping to fill this position as soon as possible. Applications will be accepted beginning May 24 and will be accepted until the position is filled.

For more information on the e-NC Authority, go to www.e-nc.org.

For more information on e-NC's recent State Broadband Data and Development Grant, go to:

<http://www.e-nc.org/BRIM.asp>

Job Posting e-NC Project Coordinator

Organization:

The e-NC Authority is a state authority created by the N.C. General Assembly to manage, oversee, promote, and monitor efforts to provide rural counties and distressed urban areas with high-speed broadband Internet. The e-NC Authority works to carry out the responsibilities of Internet Planning for the state and to work on strategies for deployment of broadband and of adoption and use activities among citizens, businesses and communities. The e-NC Authority is housed and staffed by the NC Rural Economic Development Center, a private, non-profit corporation dedicated to improving the quality of life of North Carolinians living in the state's rural counties.

Job Title: e-NC Project Coordinator

Reports To: Executive Director, The e-NC Authority

Primary Purpose:

To work with the staff of the e-NC Authority on coordination of various projects and programs, from project and program management to administrative support.

Qualifications and Skills:

The e-NC Authority has a small staff and works at a fast pace. The following skills and qualities are essential:

- Must be a self-starter / self-motivated
- Excellent organization skills
- Strong use of Internet and MS Office programs, including MS Access
- Attention to detail
- Sound communication skills (oral and written)
- Ability to work well with others
- Ability and desire to learn
- Excellent client service skills

Essential Duties and Responsibilities:

- Work with e-NC staff on coordination of various e-NC projects and programs
- Management of various e-NC projects including review of projects to determine scope, administrative actions, and required resources; initiation of projects and monitoring status towards successful completion
- Grant management, including analyzing financial reports from grantees to ensure financial compliance against grant budgets
- Assist with review and analysis of grant proposals
- Coordination of e-NC meetings, trainings and outreach efforts, in conjunction with other staff members
- Data entry and management of e-NC Contacts Database (MS Access)
- Administrative support related to various e-NC projects and grant programs

Education and Experience:

The e-NC Project Coordinator is expected to have a bachelor's degree and at least two years of related work experience, or an associate's degree combined with at least four years of related professional experience. Working knowledge of the Internet and MS Office including MS Word, Excel, Access and PowerPoint is required. Candidates should have an interest in technology, economic development, and working with rural and urban-distressed areas of North Carolina.

Application Process:

Submit a résumé and a cover letter addressing your experience and your interest in working with the e-NC Authority to: Human Resources, The e-NC Authority, 4021 Carya Drive, Raleigh, N.C. 27610, or via email to: abailey@e-nc.org. References may be requested. Applications will be accepted beginning May 24, 2010 and will be accepted until the position has been filled. Competitive salary and benefits. EOE.